Meeting of the Board of Trustees
Wednesday, September 10, 2025 @ 7:00 PM
AGENDA

EXPLANATORY NOTE REGARDING PUBLIC COMMENTS

When invited to speak, please clearly state your name and address, spell your last name. Whenever an audience member reads from a prepared statement, please give a copy to the Board Secretary or only the fact that you spoke will appear in the written meeting minutes. Please try to limit your comments to approximately 3 minutes in order to permit all to be heard. Please also turn off all cell phones. Thank you.

I.	**Call to order**	Ms. Sanders
II.	**Open Meetings Compliance Statement**	Ms. Sanders
III.	**President's Remarks**	Ms. Sanders
IV.	**Open Meeting to the Public**	
V.	**Closed Session**	
VI.	**Director's Report**	Ms. Behr-Shields
VII.	**Consent Agenda**	Resolution

The following items listed under consent agenda will be approved by one motion without discussion of the specific items. If a Board member wants to discuss an item or would prefer an individual motion, they simply request that the item be removed from Consent. For planning purposes, it would be helpful to contact the Director or Board President prior to the meeting to remove an item from the Consent Agenda.

Acceptance of Minutes for June 2025 Board Meeting
Director's Report
Finance: Approval of Bills - July/August/September 2025

VIII.	**Reports:**	
	Mayor's Representative	Ms. Amundson
IX.	**New Business**	
	MAIN Consortium - Task Force	Discussion
X.	**Adjournment**	

NEXT MEETING: Wednesday, October 8, 2025 @ 7:00 PM
Please notify Amy Behr-Shields (908-277-9455 or abs@summitlibrary.org) if unable to attend.

The SUMMIT FREE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
June 11, 2025

CALL TO ORDER: President Nina Sanders called the meeting to order at 7:01 PM in the Hickok Meeting Room. Present were Jim Fleischmann, Chintan Shah, Christina Amundson, Celia Colbert, Jill Mills, Rachel Kramer, Amy Behr-Shields and Lori Wuest.

COMPLIANCE STATEMENT: In compliance with the Open Public Meetings Act, a statement was read that due notice of this meeting had been given in accordance with the law.

PRESIDENT'S REMARKS: Ms. Sanders announced that the Board of Education will be honoring the Library with a certificate in recognition of its partnership with the schools.

DIRECTOR'S REPORT: Ms. Behr-Shields had no new comments to add to her written report.

CONSENT AGENDA: Ms. Sanders asked if there were any comments, concerns, or questions regarding the Consent Agenda.

Ms. Amundson moved and Ms. Colbert seconded the motion to approve the Consent Agenda items: 1) Acceptance of the Minutes for May 2025 Board meeting, 2) Director's Report, 3) Finance: Treasurer's Report, 4) Approval of Bills June 2025 Bill List 5/15/2025-6/11/2025 Regular Budget $75,088.70, Special Checking Account $63,334.42, Manley Winsor Account $600.00 and May 2025 Bank Reconciliations.

REPORTS:

Mayor's Representative - Ms. Amundson shared that the Mayor congratulated Youth Services Department Head, Ann-Marie Aymer on her presentations at the NJLA Conference.

School Board Representative Ms. Mills reported no new updates

NEW BUSINESS:

Main Consortium- Ms. Behr-Shields outlined the steps she and the department heads have taken to gather information related to the potential of joining a consortium. At this stage, they discussed forming a Task Force of two trustees to review the collected information over the summer and present their findings to the full Board in the fall. Ms. Amundson and Mr. Shah volunteered to serve on the Task Force.

OLD BUSINESS:

Outdoor Seating Policy- The Board reviewed and discussed minor revisions to the wording of the "Use of Outdoor Spaces" policy. Ms. Amundson moved and Mr. Shah seconded the motion to approve the policy.

Outdoor Seating Signage- The Board of Trustees discussed revised wording for the outdoor signage.

Library Foundation- Ms. Behr-Shields noted that the Library Foundation is exploring the possibility of making solar panels their next fundraising initiative. If the Foundation decides to move forward, the proposal will be brought to the Board for further discussion.

OPEN MEETING TO THE PUBLIC: Mr. Sanders opened the meeting to the public.

CLOSED SESSON: Ms. Amundson moved and Ms. Colbert seconded the motion to go into closed session at 7:56PM.

ADJOURNMENT: Ms. Amundson moved to adjourn the meeting. Mr. Shah seconded the motion. The meeting adjourned at 8:01 PM.

Respectfully submitted,

Rachel Kramer,

Secretary