FORM 401. DONATION AND ACKNOWLEDGMENT FORM

Thank you for making a gift to the Summit Free Public Library to help us fulfill our mission to inform, enrich or inspire the community. You may choose to celebrate an event or to show someone you care with this gift. In such a case, we will send a special acknowledgment card to you and to the person being honored or a family member of the person being honored. Please provide the following information about your donation:

DONOR INFORMATION:

Name: _____

Address: _____

Telephone: _____

E-mail: _____

DESCRIPTION OF DONATION:

Funds: $ _____
[Amount]

Book(s)* and other Library Materials:

_____

_____

_____

_____

DESCRIPTION OF PERSON OR EVENT BEING COMMEMORATED:

In Honor of:

New Baby: _____ Anniversary: _____ Thank You: _____ Birthday: _____ Graduation: _____ Other: _____

In Memory of: _____

Name and Address of Person to be Notified:

_____

Special Instructions: *(Do you want a gift plate? Types/Author of materials requested):*

_____

_____

CERTIFICATE OF GIFT:

I, _____, own the item(s) described above and on any attached sheets (the "Gift") and have full legal right to dispose of the Gift. I hereby unconditionally give, donate, bestow and set over the Gift to the Summit Free Public Library, to be used and/or disposed of by the Summit Free Public Library in its unrestricted discretion; and I waive all present and future rights in, to or over the Gift, its use or disposition for myself, my distributees, and our respective personal representatives.

Donor: _____ **Date:** _____

Library Representative: _____ **Date:** _____